

2013 ESF 8 Exercise: Facility Instructions – Basic Role

Role: Status Reporting¹

Name of Application: EMSTAT

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

- Update your Operating Status
- Update your Power Status
- Update your Fuel Status
- Update your Census

Follow-Up:

- Provide an update to the above at the next reporting interval

Role:

Name of Application:

Timing:

Actions needed:

Follow-up:

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

¹ All facility types can play this role.

2013 ESF 8 Exercise: AMP Controller Instructions

Role: AMP Controller

Name of Application: At Risk Registry

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the Senior Controller/Evaluator

Actions needed:

- Review the patient data submitted by hospitals in the appropriate region
- Advise hospitals about patient data errors or needs

Follow-Up:

- Indicate that the hospitals' patients are ready in the At Risk Registry when data is complete.

Role: AMP Controller

Name of Application: At Risk Registry

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the Senior Controller/Evaluator

Actions needed:

- Review the manifest information for patients requiring evacuation
- Run the Evacuation and AMP reports as needed
- Run through patient transport planning to determine if the information in the ESF 8 systems can support such planning

Follow-up:

- Consult with the GOHSEP EOC on data needs and protocol needs

Role: AMP Controller

Name of Application: At Risk Registry

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the Senior Controller/Evaluator

Actions needed:

- Make a request to the GOHSEP EOC to determine if your AMP has sufficient transportation resources to evacuate the patient load forecasted by hospitals.

Follow-up:

- Evaluate the reports and guidance provided by the GOHSEP EOC

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

2013 ESF 8 Exercise: Data Cell Instructions

Role: Data Cell Liaison and Manager

Name of Application: All ESF 8 applications including GIS and Tableau

Timing: Upon notification from the ESF 8 Portal, direct suggestion from the Senior Controller/Evaluator, or direct request from ESF 8 Leadership

Actions needed:

- Produce the UCG Briefing document as needed

Follow-Up:

- Brief the ESF 8 Leadership on the UCG Briefing and respond to questions and additional requests for information

Role: Data Cell Liaison and Manager

Name of Application: All ESF 8 applications including GIS and Tableau

Timing: Upon notification from the ESF 8 Portal, direct suggestion from the Senior Controller/Evaluator, or direct request from ESF 8 Leadership

Actions needed:

- Respond to any additional ad hoc information requests from the ESF 8 Leadership

Follow-up:

- Brief the ESF 8 Leadership on the additional information produced as a result of the ad hoc requests.

Role: Data Cell Liaison and Manager

Name of Application: EMSTAT

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the Senior Controller/Evaluator

Actions needed:

- Manage the Data Cell staff to ensure that non-compliance protocols are executed and that sufficient facility status information is obtained.

Follow-up:

- Provide compliance reports at the end of each reporting period.

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

2013 ESF 8 Exercise: Leadership Instructions

Role: ESF 8 Leadership

Name of Application: None

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the GOHSEP Controller/Evaluator

Actions needed:

- Request UCG Briefing from the Data Cell Liaison
- Review the Briefing package and ask for additional information as needed

Follow-Up:

- Review the briefing and simulate participation in a mock UCG discussion and follow-up

Role: ESF 8 Leadership

Name of Application: Tableau

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the GOHSEP Controller/Evaluator

Actions needed:

- Access the Tableau information server and explore the visualization products
- Make additional visualization requests based on your anticipated information needs for the next UCG

Follow-up:

- Continue to follow-up with the Data Cell Liaison to obtain the information needed

Role: ESF 8 Leadership

Name of Application: Tableau and other systems

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the GOHSEP Controller/Evaluator

Actions needed:

- Make additional information requests, including map requests, of the Data Cell Liaison based on your anticipated information needs for the next UCG or to gain additional situational visibility

Follow-up:

- Continue to follow-up with the Data Cell Liaison to obtain the information needed

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

2013 ESF 8 Exercise: Mass Casualty Incident Commander Instructions

Role: Mass Casualty Incident Commander

Name of Application: Resource Management and Messaging

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the Senior Controller/Evaluator

Actions needed:

- Act as Incident Commander for the mass casualty scenario, working with LERN and other providers for patient routing
- Work with the Mass Fatality Incident Commander to coordinate scene resources and operations.

Follow-Up:

- Brief the GOHSEP EOC team and ESF 8 Leadership on the status of patient routing

Role:

Name of Application:

Timing:

Actions needed:

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Follow-up:

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Role:

Name of Application:

Timing:

Actions needed:

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Follow-up:

-

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

2013 ESF 8 Exercise: Mass Fatality Incident Commander Instructions

Role: Mass Fatality Incident Commander

Name of Application: Resource Management, Messaging, Mass Fatality Application

Timing: Upon notification from the ESF 8 Portal or direct suggestion from the Senior Controller/Evaluator

Actions needed:

- Act as Incident Commander for the mass fatality scenario, working with the local coroner, sheriff, Mass Casualty Incident Commander, and other stakeholders for operational planning
- Develop a Concept of Operations to respond to the scenario and identify resources needed.

Follow-Up:

- Brief the GOHSEP EOC team and ESF 8 Leadership on the status of patient routing

Role:

Name of Application:

Timing:

Actions needed:

-

Follow-up:

-

Role:

Name of Application:

Timing:

Actions needed:

-

Follow-up:

-

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

2013 ESF 8 Exercise: Hospital Instructions – Basic Role

Role: Status Reporting

Name of Application: EMSTAT

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

1. Update your Operating Status
2. Update your Power Status
3. Update your Fuel Status
4. Update your Census

Follow-Up:

1. Provide an update to the above at the next reporting interval

Role:

Name of Application:

Timing:

Actions needed:

Follow-up:

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

2013 ESF 8 Exercise: Hospital Instructions – Expanded Role 1

Role: Status Reporting

Name of Application: EMSTAT

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

1. Update your Operating Status
2. Update your Power Status
3. Update your Fuel Status
4. Update your Census

Follow-Up:

1. Provide an update to the above at the next reporting interval

Role: Fuel Shortage

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Change your status to critically low

Follow-Up:

1. Provide an update at the next reporting interval

Role: Power Outage Reporting

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Report a loss of public utility power
2. Indicate which generators you trigger
3. Update your fuel status

Follow-up:

1. Provide an update to your power status at the next reporting interval. Change to back on Utility power.
2. Turn off your generators.

Role: New Temporary Generator Installed

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Request assistance from the State in entering the information for the generator

Follow-Up:

1. None required

2013 ESF 8 Exercise: Hospital Instructions – Expanded Role 2

Role: Status Reporting

Name of Application: EMSTAT

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

1. Update your Operating Status
2. Update your Power Status
3. Update your Fuel Status
4. Update your Census

Follow-Up:

1. Provide an update to the above at the next reporting interval

Role: Patient Evacuation

Name of Application: EMSTAT and At Risk Registry

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

1. Notify DRC that the facility is planning to evacuate.
2. Begin uploading patient lists into the At Risk Registry, designating some patients as "MIEP Evac".
3. Provide a complete data set for these patients.
4. At the time your notional evacuation is set to begin, change your Evacuation Status in EMSTAT

Follow-up:

1. Your patients will be included on a manifest received from TPMRC.
2. The State ESF 8 will upload this manifest into the At Risk Registry.
3. Check the At Risk Registry to determine when your patients are leaving, what flights are scheduled so that patient preparation can begin.

2013 ESF 8 Exercise: Hospital Instructions – Expanded Role 3

Role: Status Reporting

Name of Application: EMSTAT

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

1. Update your Operating Status
2. Update your Power Status
3. Update your Fuel Status
4. Update your Census

Follow-Up:

1. Provide an update to the above at the next reporting interval

Role: Fuel Shortage

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Change your status to critically low

Follow-Up:

1. Provide an update at the next reporting interval

Role: Power Outage Reporting

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Report a loss of public utility power
2. Indicate which generators you trigger
3. Update your fuel status

Follow-up:

1. Provide an update to your power status at the next reporting interval. Change to back on Utility power.
2. Turn off your generators.

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

2013 ESF 8 Exercise: Nursing Home/ARCP Instructions – Basic Role

Role: Status Reporting

Name of Application: EMSTAT

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

1. Update your Operating Status
2. Update your Power Status
3. Update your Fuel Status
4. Update your Census

Follow-Up:

1. Provide an update to the above at the next reporting interval

Role:

Name of Application:

Timing:

Actions needed:

Follow-up:

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up:

2013 ESF 8 Exercise: NH-ARCP Instructions – Expanded Role 1

Role: Status Reporting

Name of Application: EMSTAT

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

1. Update your Operating Status
2. Update your Power Status
3. Update your Fuel Status
4. Update your Census

Follow-Up:

1. Provide an update to the above at the next reporting interval

Role: Fuel Shortage

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Change your status to critically low

Follow-Up:

1. Provide an update at the next reporting interval

Role: Power Outage Reporting

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Report a loss of public utility power
2. Indicate which generators you trigger
3. Update your fuel status

Follow-up:

1. Provide an update to your power status at the next reporting interval. Change to back on Utility power.
2. Turn off your generators.

Role: New Temporary Generator Installed

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Request assistance from the State in entering the information for the generator

Follow-Up:

1. None required

2013 ESF 8 Exercise: NH-ARCP Instructions – Expanded Role 2

Role: Status Reporting

Name of Application: EMSTAT

Timing: Upon receipt of initial Notification from ESF 8 Portal outlining reporting requirements.

Actions needed:

1. Update your Operating Status
2. Update your Power Status
3. Update your Fuel Status
4. Update your Census

Follow-Up:

1. Provide an update to the above at the next reporting interval

Role: Resident Evacuation

Name of Application: EMSTAT

Timing: Upon receipt of Notification from ESF 8 Portal

Actions needed:

1. Notify DRC and the LNHA desk at GOHSEP that the facility is planning to evacuate.
2. Begin or continue uploading/creating/managing residents into EMSTAT, ensuring that "Red/Yellow/Green" designations are complete.
3. Provide a complete data set for these patients.
4. At the time your notional evacuation is set to begin, change your Evacuation Status in EMSTAT

Follow-up:

1. Indicate the destination facility for each patient, using the bulk edit features of EMSTAT.
2. Periodically change the location of patients as they arrive at their destinations.

2013 ESF 8 Exercise: NH-ARCP Instructions – Expanded Role 3

Role: Status Reporting

Name of Application: EMSTAT

Timing: Upon initial Notification from the ESF 8 Portal detailing reporting requirements.

Actions needed:

1. Update your Operating Status
2. Update your Power Status
3. Update your Fuel Status
4. Update your Census

Follow-Up:

1. Provide an update to the above at the next reporting interval

Role: Fuel Shortage

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Change your status to critically low

Follow-Up:

1. Provide an update at the next reporting interval

Role: Power Outage Reporting

Name of Application: EMSTAT

Timing: Upon Notification from the ESF 8 Portal

Actions needed:

1. Report a loss of public utility power
2. Indicate which generators you trigger
3. Update your fuel status

Follow-up:

1. Provide an update to your power status at the next reporting interval. Change to back on Utility power.
2. Turn off your generators.

Role:

Name of Application:

Timing:

Actions needed:

Follow-Up: